

DATE: September 13, 2005

TO: CITY CLERK

FROM: Parkland High School
Yolandra Tehart

~~16~~ ~~13~~
CITY CLERK DEPT.
05 SEP 19 PM 3:31

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

September 27, 2005

Item should read as follows:

Parkland High School to hold a homecoming parade on September 29, 2005 from 5:00 p.m. to 6:30 p.m.

Route: Start at Parkland High School on Bomarc to Nova, turn right on Nova to Sidewinder, turn left on Sidewinder to Regulus, turn left on Regulus to Minuteman, turn left on Minuteman to Nova, turn left on Nova to Bomarc, turn right on Bomarc and finish at the school. Approximately 350 persons, 20 vehicles will take part and 150 spectators are anticipated. (District 4) [Yolandra Tehart]

SPECIAL INSTRUCTIONS:

PERMIT #05-134

BUILDING PERMITS & INSPECTIONS USE Item No. _____

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ N/A PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☒ TXDOT

☒ STREET DEPARTMENT

☒ N/A CIVIC CENTER

☒ COMPLETE

CITY OF EL PASO, TEXAS

DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: DEVELOPMENT SERVICES

AGENDA DATE: SEPTEMBER 27, 2005

CONTACT PERSON/PHONE: YOLANDRA TEHART /

DISTRICT(S) AFFECTED: 4

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Parkland High School to hold a homecoming parade on September 29, 2005 from 5:00 p.m. to 6:30 p.m. Route: Start at Parkland High School on Bomarc to Nova, turn right on Nova to Sidewinder, turn left on Sidewinder to Regulus, turn left on Regulus to Minuteman, turn left on Minuteman to Nova, turn left on Nova to Bomarc, turn right on Bomarc and finish at the school. Approximately 350 persons, 20 vehicles will take part and 150 spectators are anticipated. (District 4) [Yolandra Tehart] Permit # 05-134

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Development Services recommends approval for Parkland High School to hold a homecoming parade on September 29, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*******REQUIRED AUTHORIZATION*******

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER:

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

**REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Parkland High School Student Activities (Yolandra Tehart)
(Person/Organization)

Contact Person:

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

Parade (Homecoming)

(Moving)

☒ Parade☐ Demonstration☐ Foot Race/Walk☐ Bike Race☐ Other: _____

(Stationary)

☐ Block party☐ Bazaar☐ Festival☐ Sidewalk Sale☐ Other: _____

3. Date of Event:

Thursday Sept. 29, 2005

Total Time of Event:

from 5pm to 6:30pm
(Time) (Time)

Time in which police traffic control services will be needed:

from 4:45pm to 6:45pm

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

9/27

4. Approximate number of participants:

350 Persons 20 Vehicles 0 Animals _____ Other _____ Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 150

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

School activity - Homecoming

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: _____

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

S-Bornarc, W-Nova, ^ESidewinder, ^ERegulus, N-minuteman,
W-Nova, N-Bornarc

Location of assembly area, if separate or different:

Bornarc in back parking lot of Parkland H.S.

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: Yes ✓ No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

(Street Cleaning Services from City)

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Quehoute
Signature of Applicant

Sep. 9, 2005
Date

For Parkland High School Student Activities
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: PARKLAND HIGH SCHOOL HOMECOMING PARADE

\$15.75 Fee Paid: 34200500000000000390

\$21.00

City Council Hearing: SEPTEMBER 27, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☒ Highway Department
☒ Street Department
☐ Civic Center

Comments:

PERMIT

EVENT: PARKLAND HIGH SCHOOL HOMECOMING PARADE

LOCATION BOMARC, NOVA, SEWINDER, REGULUS AND MINUTEMAN

DATE OF EVENT: SEPTEMBER 29, 2005 FROM 5:00 P.M. TO 6:30 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

**REQUEST FOR CITY STREET CLEANING SERVICES
TEMPORARY USE OF CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

Please note: This request must be submitted not later than fourteen days prior to the date of the event. If you have any questions regarding street cleaning services, please contact the Street Department, 621-6750.

(Please type or print)

1. Applicant: Parkland High School Student Activities
(Person/Organization)

Contact Person: Yplandra Tehant (Yplandra Tehant)
(Mailing Address)

(Telephone Number between 8:00 AM - 5:00 PM)

2. Type of Event: Homecoming Parade

(Moving)

☒ Parade
☐ Demonstration
☐ Foot Race/Walk
☐ Bike Race
☐ Other

(Stationary)

☐ Block Party
☐ Bazaar
☐ Festival
☐ Sidewalk Sale
☐ Other

3. Date of Event: Sep. 29, 2005 (Thurs.)
from 5pm to 6:30pm
Total Time of Event: (Time) (Time)

4. Proposed Location or Route:

S-Bomarc, W-Nova, S-Sidewinder, E-Regulus,
N-minuteman, W-Nova, N-Bomarc

Location of assembly area, if separate or different:

Bomarc in back parking lot
of Parkland H.S.

5. Total number of Participants and Spectators: 400-500 (approx.)

6. Type of cleaning requested (check one or both as applicable):

☒ Parade route cleaning during the parade.

☐ Streets, sidewalks, and other right-of-way cleaning immediately upon the conclusion of the parade or temporary event.

I hereby request that the City of El Paso provide the cleaning as checked above, as the City and its employees deem appropriate. I am obligated under Section 13.32.100 of the City Code to keep the parade route and event areas clean of all litter and debris, whether caused by myself, participants, animals in the parade, or spectators to the parade or other event. I agree to pay the City for the costs of such cleaning services when I am billed for such services.

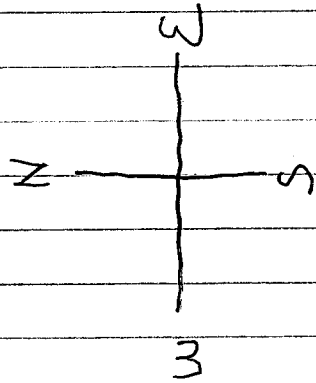
RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, and any street cleaning services that may be provided, it is understood that the applicants contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for death, injuries, and damages that may be suffered which arise out of or result from any street or right-of-way cleaning relating to this event.

W. G. Hantz 9-9-05
Signature of Applicant Date
For Parkland H.S. Student Activities
(Organization/Sponsor, if any)

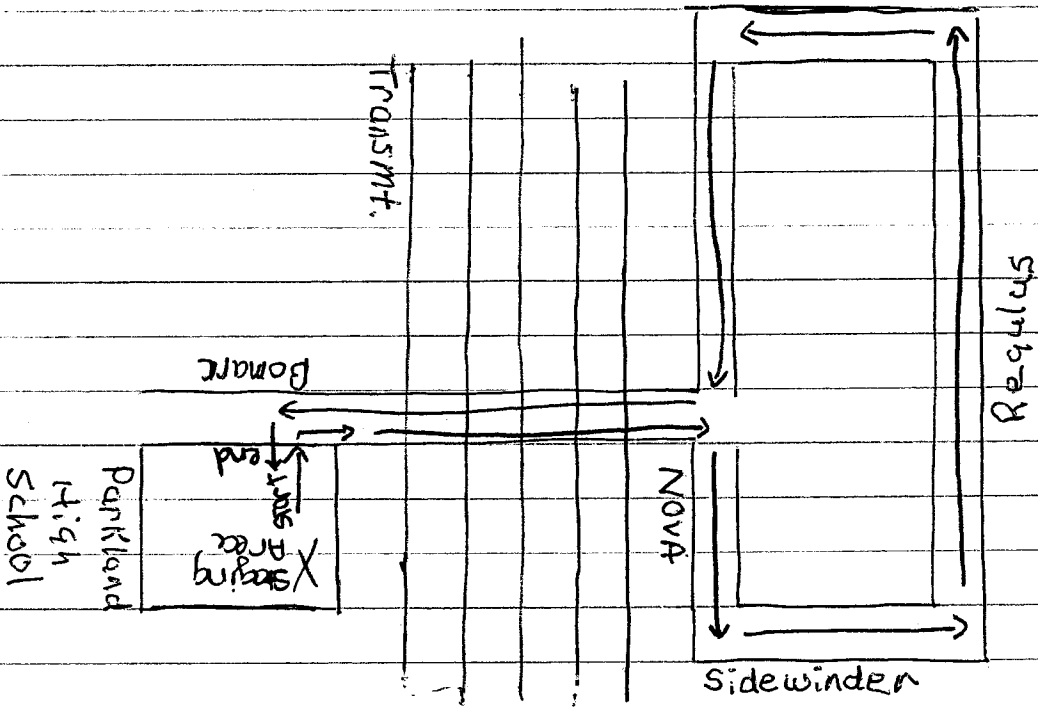
Please note: In the event that the City is unable to perform the requested street, sidewalk, and right-of-way cleaning services, you will be notified. Such notices does not relieve you of your obligation under Section 13.32.100 of the City Code to keep the parade route and event areas clean of all litter and debris, whether caused by you, participants, animals in the parade, or spectators to the parade or other event.

V0041137

Revised 07/2002



Minuteman





9/9/2005
2:09:25PM

Receipt #: 3420050000000000390

Date: 09/09/2005

Station ID: 34

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPL_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75

Payments:

Line Item Total:

\$15.75

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Check	PARKLAND HIGH - YOLANDA M TEHART		13379		In Person	15.75
Payment Total:						\$15.75

For Office Use Only

Event: PARKLAND HIGH SCHOOL HOMECOMING PARADE

\$15.75 Fee Paid: 34200500000000000390

\$21.00

City Council Hearing: SEPTEMBER 27, 2005

Copy to:

☒ Police Department

☒ Fire Department *WMA*

☒ Sun Metro

☐ Parks Department

☒ Engineering-Traffic Div.

☒ Highway Department

☒ Street Department

☐ Civic Center

Comments:

PERMIT

EVENT: PARKLAND HIGH SCHOOL HOMECOMING PARADE

LOCATION BOMARC, NOVA, SEWINDER, REGULUS AND MINUTEMAN

DATE OF EVENT: SEPTEMBER 29, 2005 FROM 5:00 P.M. TO 6:30 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: PARKLAND HIGH SCHOOL HOMECOMING PARADE\$15.75 Fee Paid: 34200500000000000390

\$21.00

City Council Hearing: SEPTEMBER 27, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☒ Highway Department
☒ Street Department
☐ Civic Center

Comments:

On objection 2
WCC

PERMITEVENT: PARKLAND HIGH SCHOOL HOMECOMING PARADELOCATION BOMARC, NOVA, SIDEWINDER, REGULUS AND MINUTEMANDATE OF EVENT: SEPTEMBER 29, 2005 FROM 5:00 P.M. TO 6:30 P.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: PARKLAND HIGH SCHOOL HOMECOMING PARADE

\$15.75 Fee Paid: 34200500000000000390

\$21.00

City Council Hearing: SEPTEMBER 27, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☒ Highway Department
☒ Street Department
☐ Civic Center

Comments: Traffic Div has no objection to the proposed parade route. Police Dept will provide traffic control. Keith Bennett (Traffic Controls Planning Supervisor) 9/14/05

PERMIT

EVENT: PARKLAND HIGH SCHOOL HOMECOMING PARADE

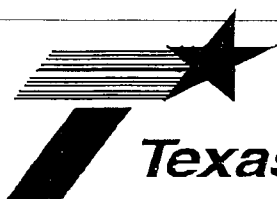
LOCATION BOMARC, NOVA, SEDEWINDER, REGULUS AND MINUTEMAN

DATE OF EVENT: SEPTEMBER 29, 2005 FROM 5:00 P.M. TO 6:30 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



Texas Department of Transportation

13301 GATEWAY BLVD. WEST • EL PASO, TEXAS 79928-5410 • (915) 790-4200

September 15, 2005

Subject: Parade

Control: 2552-1

Highway: LP 375

County: El Paso

Ms. Yolanda Tehait
Parkland High School

Post-it* Fax Note	7671	Date	9/19/05	# of pages	2
To	Cris Garcia	From	M. O'Kane		
Co/Dept	Permits - Inspect	Co.	TX DOT		
Phone #	City	Phone #			
Fax #	541 4815	Fax #			

Dear Ms. Tehait:

Reference is made to your application of September 13, 2005 requesting use of Transmountain/Woodrow Bean for the proposed Parkland High School Homecoming Parade on Thursday, September 29, 2005.

It is not our desire to discourage this activity, but we need to stress the outright danger involved in using state highways for this type of activity. We must, in good judgment, recommend against the use of these highways for the proposed Parkland High School Homecoming Parade. If, after consideration of the danger and liability involved, your organization remains resolute in its intentions, then this department can only suggest you comply with the following guidelines to provide safety for the event:

1. The local authorities, El Paso Police Department, shall provide adequate traffic control throughout portions of the Parkland High School Homecoming Parade. This shall include advance warnings to motorists and motorized escorts by police units to ensure that the traveling public is aware of participants as well as more areas of safety by slowing down motorists.
2. Preparation and termination areas of event shall be located off the highway right-of-way.
3. It is recommended the event proceed in the same direction as the normal traffic flow.

If you have any questions concerning this matter, please contact Ms. Monica O'Kane at (915) 790-4309.

Sincerely,

Edgar E. Fino, P.E.

Edgar E. Fino, P.E.
Traffic Engineer

for

COPY

:Mo

For Office Use Only

Event: Parkland High School Homecoming Parade

\$15.75 ☐ **Fee Paid:** 342005000000000000390
\$21.00 ☐ Date

City Council Hearing: _____ September 27, 2005
Date

Copy To:

<input checked="" type="checkbox"/>	Police Department
<input checked="" type="checkbox"/>	Fire Department
<input checked="" type="checkbox"/>	Sun Metro
<input type="checkbox"/>	Parks Department

☒ Engineering – Traffic Div.
☒ Highway Department
☒ Street Department

Comments:

The El Paso Police Department has no objections with this event.

The Department will police the event with 6 officers and 6 vehicles.

Estimated cost to city: \$388.00 Estimated cost to applicant: \$212.00

PR 05-134

PERMIT

EVENT Parkland High School Homecoming Parade

LOCATION: Bomarc, Nova, Sidewinder, Regulus and Minuteman

DATE OF EVENT: September 29, 2005 from 5:00 p.m. to 6:30 p.m.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, PE, CBO
DEVELOPMENT SERVICES DIRECTOR



CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

SEPTEMBER 19, 2005

DEVELOPMENT SERVICES DEPARTMENT

Parkland High School
Yolandra Tehart

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on September 27, 2005 at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

Parkland High School to hold a homecoming parade on September 29, 2005 from 5:00 p.m. to 6:30 p.m. Route: Start at Parkland High School on Bomarc to Nova, turn right on Nova to Sidewinder, turn left on Sidewinder to Regulus, turn left on Regulus to Minuteman, turn left on Minuteman to Nova, turn left on Nova to Bomarc, turn right on Bomarc and finish at the school. Approximately 350 persons, 20 vehicles will take part and 150 spectators are anticipated. (District 4) [Yolandra Tehart] Permit # 05-134

RESPONSES:

No objections from Fire, Sun Metro and Traffic/Engineering. TX DOT form letter. The El Paso Police Department has no objections with this event. The Department will police the event with 6 officers and 6 vehicles. Estimated cost to city: \$388.00 Estimated cost to applicant: \$212.00. The office of Development Services recommends approval.

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

#2 Civic Center Plaza, 5TH Floor, El Paso, Texas 79901
915.541.4557 Telephone • 915.541.4814 Fax • www.elpasotexas.gov